

**PURCHASE REQUEST**

Sikatuna, Bohol

Department: LDRRM PR. No. 2020-100-1011-051 Date: 9-03-2020  
 Section: \_\_\_\_\_ SAI No. \_\_\_\_\_  
 OB. R. No. \_\_\_\_\_

Item No.	Quantity	Unit	Item/Description	Unit Cost	Estimated Amount
1	200	sack	Rice		
2	150	box	coffee 3 n 1		
3	25	pck	Paper cups		
4	200	pck	Biscuit		
5	4	box	sardine (spicy)		
6	8	box	sardine (green)		
7	8	box	corned beef		
8	8	box	beef loaf		
9	10	cont	oil		
10	10	gal	soy sauce		
11	30	kl	bihon		
12	100	pck	odong		
13	10	gal	venigar		
14	75	kl	rice @ 10 kl each		
15	10	box	tuna		
16	200	pck	milo sachet		
17	350	pcs	Pansit cartoon		

Purpose: For food assistance to LSI's and food for the responders on duty in the Municipal Quarantine Facilities.

REQUESTED BY:	AS TO APPROPRIATION	APPROVED BY:
Signature PRINTED DESIGNA PEDRITA D. HANDUMON LDRRMO	MA. ARLITA B. BAUGBOG Municipal Treasurer	JUSTINIANA L. ELLORIMO, RN Municipal Mayor

Sikatuna, Bohol

Name of the Procuring Entity

Contact Reference Number

**PURCHASE OF FOODS/MEALS FOR FRONTLINERS**

Name of the Contract

**Sikatuna, Bohol**

Location of the Contract

Revised on: July 29, 2004

**INVITATION TO APPLY FOR ELIGIBILITY AND TO BID**

The Local Government Unit of Sikatuna, through its Bids and Awards Committee (BAC), invites suppliers/ manufactures/ distributors/contractors to apply for eligibility and to Bid for the hereunder project:

Name of Project	Approved Budget	Delivery/ Contract Period
PURCHASE OF FOODS/MEALS FOR FRONTLINERS	600,000.00	5CD

Prospective bidders should have experience in undertaking a similar project within the last [ Three Years ] with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use none-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance, Security, Pre-Bidding Conference Evaluation of Bids, Post - Qualification and Award of Contract shall be governed by the pertinent provisions of R.A 9184 and each Implementing Rules and Regulations (IRR).

The complete schedule of activities is listed, as follows:

Activities	Schedule
1. Issuance Eligibility Forms/Bid Documents	September 8, 2020
2. Receipt and Opening of Bids	September 12, 2020

For single-stage bidding:

Bid Documents will be available only to prospective bidders upon payment of nonrefundable amount of P 1,000.00 to the LGU of Sikatuna, Bohol Cashier.

All Bids must be accompanied by a Bid Security in any of the following forms of amounts. Late Bids shall not be accepted.

Bid Security Form	Amount
Cash cashier's checks, Managers check	2% of ABC
Surety Bond	5 % of ABC

Bid opening shall be on September 3, 2020 at 9:00 A.M. at the Municipal Hall. Bids will be opened in the presence of Bidders/representatives who choose to attend at the stated address.

The LGU Sikatuna assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Approved by:

  
**ARCHT. FRANCIS L. ELLORIMO**  
 MPDC/BAC CHAIRMAN